

RACINE COUNTY PONY CLUB

Club Guidelines

Club expectations:

RCPC adult members and parents of youth members shall be working members of at least one committee.

Each adult pony club member or a parent or guardian of youth members is expected to volunteer 16 hours annually per family, in addition to two hours by each youth member to club activities/functions. If the 16 hours are not met, the member or family may make a donation to the Club in the amount of \$10 per hour for each hour not worked.

In addition to the 16 volunteer hours, each member or family is expected to participate in two trail cleaning sessions of two hours duration each or one four hour session each year. If the four hours of trail cleaning are not met, the family may make a donation in the amount of \$25 per two hour trail clearing not worked.

It is the responsibility of the adult member or parent/guardian to keep track of their hours. Hours and trail clearings will be logged in the Volunteer Hour log book and must be signed off on by a board member or the person supervising the activity.

The club will make available an updated library and information bank for members. Any loss of or damage to materials will be charged to the party responsible for said loss or damages.

Club Ethics and Responsibilities

- * Follows all USPC, Regional and Racine County Pony Club Rules and Policies.
- * Has met all financial obligations.
- * Follows all safety rules.
- * Displays good sportsmanship and is a supportive team member.
- * Is respectful and helpful to others.
- * Does not display disruptive or aggressive behavior.
- * Practices good horse management skills.
- * Does not ride in a rough or dangerous manner.
- * Does not ride a lame or sick horse.
- * Does not mistreat a horse.

Violations of club ethics and responsibilities may result in disciplinary action taken by the D.C. or Jt. D.C. or supervisor of activity. Discipline may include, but is not limited to: warnings to both the member and parent, expulsion from pony club activity, probation, suspension, behavioral contract with a period of probation, or expulsion from Racine County Pony Club. The severity of the discipline will depend on the nature of the offense and whether the member has committed multiple offenses, repeated offenses or has had a prior disciplinary action given.

Offenses of inappropriate behavior may result in: Discussion with the D.C., Joint D.C and any other member involved in the offense along with their parents. A verbal warning, written

letter of apology and a behavioral contract signed by the pony club member, parent(s) and D.C., and a period of probation will be put in place.

Termination of a member's rights may occur after consultation with the Regional Supervisor without a refund of dues or fees.

Certifications:

RCPC attempts to hold two certifications each year, one in spring, the second in the fall.

Club funds will pay for a member's first certification attempt from D1 through the C2 level, subject to availability of funds as determined by the sponsors, and outlined in the annual budget. All retest fees and subsequent attempts at that certificate level will be paid for by the member. After the member's first certification, member will pay \$25 per Testing. Testing fees will be determined annually. Racine County will pay ½ of the testing fee **for the first attempt for the** HB and C3 to A level ratings.

Members are required to submit an Intent to Rate form eight weeks prior to a certification, and submit check lists and study guides appropriate to the certification level four weeks prior to the certification date for D1 level through C2.

Rallies and Clinics:

For Rallies, the club will pay ½ of the entry fee paid by the member. A check in the amount 1/2 of the rally fee must accompany registration forms in order to participate in the rally.

During a pony club mounted activity, each rider must have a parent or suitable groom present to assist with the management of the horse, provide care to the rider and help the clinic organizer. No one parent shall assist more than (3) riders. The D.C. shall address all violations.

Horse Care: The care of the horse must always be a paramount consideration for members of the Racine County Pony Club. Members are expected to give care of their horses priority while participating in club activities. A member with a horse that is unsound or in distress may be asked to retire from an activity by the DC or an officer overseeing an event. Neglect or abuse of a mount will not be tolerated.

Year End awards

May include but are not limited to:

The Ralph Neubauer Award: Is given to a youth member in good standing who has been a role model and exemplified sportsmanship, leadership and horsemanship in pony club and to other pony club members. This person must have attended meetings, work sessions or rallies. They are nominated and voted on by officers. The winner's name is included on a plaque displayed in the club meeting room.

Above and Beyond Award: Is given to an adult member, club supporter or the parent/guardian of a club member who has been a dedicated volunteer to the club.

Golden Clippers Award: Is given to a volunteer who has been exceptionally dedicated to the upkeep of the Caledonia trail system.

Horse of the Year Award: To recognize an outstanding Pony Club mount

Expenses for officers:

Regional expenses for officers: Racine County Pony Club will pay expenses for the D.C., Joint D.C. (s) and Regional Youth Board members attending the Regional meetings. Expenses include reasonable costs for transportation, accommodations, mileage and registration. Payment to attend the National meeting will be subject to available funds as deemed by the sponsors and outlined in the annual budget. The club will pay annual sponsor and Corporate Memberships for the D.C., Joint D.C(s), Treasurer, Secretary and Testings or Certifications Coordinator to the National Office.

Revised October 5, 2018

Signature

Date